

Kudlow & McCann

— Professional Corporation —
Chartered Professional Accountants

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21 St. Clair Avenue East, Suite 401
Toronto, ON, M4T 1L9

CORPORATE TAX QUESTIONNAIRE

- 1) **Representative** _____
Title _____
E-mail _____
Home Phone Number _____
Cell Phone Number _____
Name of Corporation _____
Address _____
Business Number _____
GST/HST Number _____

- 2) Please list the details of the company's income:

Name of Payor			
Total Amount			
GST/HST Collected			

- 3) Please list all expenses as follows:

Expense Item	Amount Paid
Telephone	
Association Dues	
Music CDs	
Office	
Repairs	
Accounting	
Local Transit	
Travel	
Supplies	
Insurance	
Misc.	
Agent	
Prof Development	
Recording	
Other labour	
Publications	
Rentals	
Travel Meals	

Expense Item	Amount Paid
Accommodation	
Bank Fees	
Professional Services	
Other	
Promotion	Amount Paid
Meals	
Theatre	
Gifts	
Photos	
Advertising	
Other	
Office/Studio Expense	Amount Paid
Rent	
Interest	
Taxes	
Insurance	
Utilities	
% Used For Business	

Automobile	Amount Paid
Gas	
Repairs	
Insurance	
Loan Interest	
Washing	
Lease	
License	
Parking	
Business KMs	
Total KMs	
Misc.	
Other	

- 4) Please list all GST/HST and corporate tax instalments:

GST/HST: _____

Corporate Tax: _____

5) Other items:

I. Please list all bank account balances as at your corporate year end:

II. Please list all equipment purchased during the year:

III. Please list Accounts Receivable as at your corporate year end:

IV. Please list Accounts Payable as at your corporate year end:

V. If you have any rental income, please list the rental income and expenses (i.e. interest, property taxes, utilities, insurance, repairs, etc.):

VI. Please bring all Federal and Provincial tax remittances to the client meeting.

VII. Please bring all corporate investment certificates or broker statements received in the year to the client meeting.

6) Additional information:
